



### **Reach Out and Read Colorado Quality Expectations**

In order to participate in the Reach Out and Read Colorado coalition and to benefit from its book funds, trainings, and technical assistance clinics are expected to:

1. Submit the semi-annual progress reports on time to the ROR National Office,
2. Maintain current clinic contact information on [www.myror.org](http://www.myror.org),
3. Participate in the annual ROR Colorado statewide conference,
4. Promote a quality reproduction of the ROR model program in their practices by incorporating the following best practices:
  - a. Maintain book storage in a central, accessible location
  - b. Medical support staff puts appropriate book with chart, ready for the provider at the onset of the exam
  - c. A book tracking system is in place to count how many new books are given to children
  - d. A reading corner and literacy messages are incorporated into the waiting room
5. Take advantage of technical assistance, trainings and general support offered by the ROR Colorado staff.
6. Refrain from approaching any large or statewide funders (foundation, individual, corporate or other) but rather restrict any fundraising to local funders.
  - a. Maintain open communication with ROR Colorado regarding funding you seek to confirm no duplication in solicitations.
  - b. ROR Colorado is available to help identify local funding sources.
7. Ensure that new providers watch the ROR training video or complete the on-line training (CME available) and are introduced to ROR within your clinic
8. Book money funding is only awarded twice annually following submission of progress reports. Sites receiving funding have options for receiving funding:
  - a. Your funds can be deposited into a Scholastic Prepaid account for use with the ROR catalog, or,
  - b. You may choose to purchase books from any source, to include ROR core packs (less time, more money option) and be reimbursed by ROR Colorado up to the amount of your award. If receipts are not received by ROR Colorado within *one month of the progress report due date*, the remaining award balance will be deposited into a Scholastic Prepaid account automatically.

**If you are willing to comply with these expectations, please sign below.**

This agreement between \_\_\_\_\_(clinic) and Reach Out and Read Colorado is designed to provide a mutually beneficial, well-defined relationship. This agreement is independent from the award agreement between the clinic and Reach Out and Read National. Together, we agree to collaborate to provide books and effective literacy guidance for young children and their caregivers. Our partnership includes, but is not limited to, the following:

- Reach Out and Read Colorado will provide up to 65% of the funds needed every six months to purchase new, high quality books.
- Reach Out and Read Colorado will coordinate the initial provider training and program start-up and work with the clinic site coordinator for provider re-trainings.
- Reach Out and Read Colorado will provide unlimited remote and live technical assistance to the clinic for their Reach Out and Read program.
- Reach Out and Read Colorado will include the clinic name in all public education, recognition, development and promotional efforts.
- The clinic will identify and maintain a site coordinator for the daily management of your Reach Out and Read program.
- The clinic will provide Reach Out and Read to all patients per the program model.
- The clinic will adhere to the quality standards of Reach Out and Read Colorado

\_\_\_\_\_  
Clinic- Reach Out and Read Site Coordinator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clinic- Reach Out and Read Medical Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reach Out and Read Colorado Executive Director

\_\_\_\_\_  
Date